



# TREASURER-TAX COLLECTOR SAN DIEGO COUNTY

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Dan McAllister  
Treasurer-Tax Collector



## TRANSIENT OCCUPANCY TAX OVER THIRTY- DAY STAY EXEMPTION APPLICATION FORM

The San Diego County Transient Occupancy Tax (TOT) Ordinance, Chapter 2, Section 22.202, states that an occupant of a hotel is a transient if occupancy is for 30 days or less, and thus subject to the TOT tax. This is the case unless there is a written agreement between the hotel's operator and the occupant providing for a stay of more than 30 days. The written agreement must be completed before or within the first 30 days of the person's occupancy.

To qualify, the occupant and the operator must complete his/her respective sections of this Exemption Application Form. Please complete in ink.

### TO BE COMPLETED BY OCCUPANT

**I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE INFORMATION IN THIS FORM IS TRUE AND CORRECT.** I understand that in signing this form I am staying over thirty (30) consecutive days at this hotel and I am therefore not considered a transient for the purposes of the Transient Occupancy Tax. By completing and signing this form it constitutes an agreement with the operator, but is only valid with the signature of the operator. **In the event that I do not stay beyond thirty (30) consecutive days, I am liable to the operator for the Transient Occupancy Tax upon check out.**

Name of Occupant (print) \_\_\_\_\_

Address \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### TO BE COMPLETED BY OPERATOR

**I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE INFORMATION IN THIS FORM IS TRUE AND CORRECT.**

Name of Hotel/Motel \_\_\_\_\_ Certificate # \_\_\_\_\_

Room No. \_\_\_\_\_ Room Rate \_\_\_\_\_ Period of Residency (to) \_\_\_\_\_ (from) \_\_\_\_\_

Hotel/Motel Operator (print) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**The completed Transient Occupancy Tax Over Thirty-Day Stay Exemption Application Form is to be kept with the operator and be made available for inspection by the Treasurer and Tax Collector. (Sec. 22.211).**