



TREASURER-TAX COLLECTOR SAN DIEGO COUNTY

www.sdttc.com

Dan McAllister
Treasurer-Tax Collector



EFT ACCOUNT SETUP FORM

Instructions: Complete and mail the form to the address below. You are required to submit the request at least 10 days prior to the first transfer request date. Please attach a voided check, a copy of the bank statement or a letter from the bank certifying the ACH/Wire instructions.

Section A1 - Wire Request Information	
Requesting Organization:	Request Date:
Address:	
Main Contact Person:	
Phone Number:	
Email Address:	
Oracle Fund #	
Section A2 - Bank Information	
Beneficiary Bank:	
Beneficiary Name:	
ACH: Routing Number:	Beneficiary Acct Number:
Wire: Routing Number:	Beneficiary Acct Number:
Type of Account: <input type="checkbox"/> Checking <input type="checkbox"/> Savings	
Bank Location:	
Bank Representative:	Email:
Telephone Number:	Fax:
Section A3 - Authorized Signers (should be one of the bank signatories)	
Preparer's Signature:	Print Name & Title:
Approver's Signature:	Print Name & Title:
Section A4 - Authorization from Organization's Authorized Official (i.e. Board member, CFO, CEO, Fire Chief, Superintendent)	
I hereby authorize the individuals listed on Section A3.	
Organization Authorized Official Signature & Date	Print Name & Title:

For TTC Office Use Only	
Template ID:	Processed By:
Pre-note Date:	Approved By:
Start Date:	Wire Type: