



TREASURER-TAX COLLECTOR SAN DIEGO COUNTY

www.sdttc.com

Dan McAllister
Treasurer-Tax Collector



EFT ACCOUNT SET UP FORM

Instructions: Complete and mail the form to the address below. You are required to submit the request at least ten (10) days prior to the first transfer request date. Please attach a voided check, a copy of the bank statement or a letter from the bank certifying the ACH/Wire instructions.

Section A1 - Wire Request Information	
Requesting Organization:	Request Date:
Address:	
Main Contact Person:	
Phone Number:	
Email Address:	
Oracle Fund #	
Section A2 - Bank Information	
Beneficiary Bank:	
Bank Location:	
ACH/Wire Routing Number:	Beneficiary Account Number:
Beneficiary:	
Type of Account: <input type="checkbox"/> Checking <input type="checkbox"/> Savings	
Bank Representative:	
Telephone Number:	Fax:
Section A3 - Authorized Signers (should be one of the bank signatories)	
Preparer's Signature:	Print Name & Title:
Approver's Signature:	Print Name & Title:
Section A4 - Authorization from Organization's Authorized Official (i.e. Board member, CFO, CEO, Fire Chief, Superintendent)	
I hereby authorize the individuals listed on Section A3.	
Organization Authorized Official Signature:	Print Name & Title:
For Office Use Only	
Template ID:	Processed By:
Pre-note Date:	Approved By:
Start Date:	Wire Type: